



COMMON APP READY

Getting Started

GETTING STARTED AGENDA

- Creating Your Account
- Common App Layout
- Searching for & Adding Colleges

CREATING YOUR ACCOUNT

Creating a Common App account is easy! Simply go to commonapp.org and click the *Create Account* or *Apply Now* buttons to get started.

College

And you're more prepared
creating yo

Sign In to My Application

Don't have an account? [Create an Account](#)

Email

Password

[Need Help?](#) | [Forgot password?](#)

Sign In

Ne
On

Find Colleges



View all colleges that accept the Common Application >

Then follow these three simple steps to create your account.

Account Creation Steps:

1. Registration Type
2. Login Credentials
3. Registration Information

Account Creation



Welcome to the Common Application! Please tell us how you will use the system so we can prepare your account. If you are unsure, we encourage you to explore each option before you continue.


I am a(n): *

- Student
- Education Professional
- Parent or Other Adult

[Clear](#)

1. REGISTRATION TYPE

Account Creation

1  Registration Type > 2 Login Credentials > 3 Registration Information

Email Address *

Re-type Email Address *

Password *

Re-type Password *



We collect your email address and share it with the colleges to which you apply so that the colleges can communicate with you directly regarding your application. We don't share your information with third parties for marketing or promotional services. [Privacy policy](#).

To help protect the security of your account, passwords must meet the following requirements:

- Length between 8 and 16 characters
- At least one upper case alphabetic character
- At least one lower case alphabetic character
- At least one numeric character
- At least one of the following characters: ! @ # \$ % ^ & *
- No space characters

[Back](#)

[Continue](#)

2. LOGIN CREDENTIALS

3. REGISTRATION INFORMATION

Account Creation

1 ✓ Registration Type > 2 ✓ Login Credentials > 3 Registration Information

Enter name exactly as it appears on official documents.

Do not use nicknames.

First/given name *

Last/family/surname *

Address *

Enter address

Sex assigned at birth: * Male Female [Clear](#) [i](#)

Phone *

Date of birth *

I am applying as a: * First-Year Student Transfer Student

[Clear](#)

Please review and consider the following before continuing:

- The colleges that I am considering for application may communicate with me by mail, email, phone or text message prior to submission of my application (you can change this response later within your account settings).
- The Common Application may communicate with me by mail, email, phone or text message about my account and other information relevant to the admission application process (you can change this response later within your account settings).
- By checking this box, I represent that (i) I am age 13 or older and (ii) I have read, understood and agreed to the terms and conditions of the [License Agreement](#) and [Privacy Policy](#) (unless I am over the age of 13 but under the age of 18, in which case, my parent or legal guardian has also read, understood and agreed to the terms and conditions of the Privacy Policy and License Agreement sections).
- The Common Application website uses small files stored on your computer, known as cookies, that help us remember your settings and ensure the website works properly. By continuing, I am agreeing to The Common Application's use of [cookies](#).

COMMON APP LAYOUT

The Common App is divided into four tabs:

- Dashboard
- My Colleges
- Common App
- College Search



Dashboard

My Colleges

Common App

College Search

Welcome!

Welcome to the Common App! The Common App dashboard is the central location to monitor your applications, including deadlines, requirements, and progress. The menu across the top will navigate you to different parts of the system to complete your application components.

- You can start answering application questions on the Common App tab
- You can add colleges on the College Search tab
- You can get help using the Help Center on the right side bar

Once you have added colleges, you will see them displayed here on the Dashboard and be able to review requirements specific to each of them on the My Colleges tab.

Instructions and Help

What are the Writing Requirements?

You can click on the Writing Requirements tab to understand what different colleges expect of you w ...
[+]

[\[more\]](#) 

Where are the application requirements for a specific school listed?

Please check the requirements for each school on their specific page. Click on the name of the s ... [+]



Dashboard

My Colleges

Common App

College Search

Welcome!

Search for and add colleges to your My Colleges list in the College Search tab.

The Common App dashboard is the central location to monitor your requirements, and progress. The menu across the top will allow you to access the system to complete your application components.

For more information on the Common App tab

click on the College Search tab

or click on the Help Center on the right side bar

Once you have added colleges, you will see them displayed here on the Dashboard and be able to review requirements specific to each of them on the My Colleges tab.

Instructions and Help

What are the Writing Requirements?

You can click on the Writing Requirements tab to understand what different colleges expect of you w ...

[+]

Check out our Common App Tour video for more info!

Please check the requirements for each school on their specific page. Click on the name of the s ... [+]

SEARCHING FOR & **ADDING** COLLEGES

With nearly 700 colleges in the Common Application, there's one that's right for you! Use the College Search tab to explore, learn, and add colleges to your list.

THE COLLEGE SEARCH TAB

Dashboard

My Colleges

Common App

College Search

Criteria

Criteria

Application Requirements

College or City Name

Separate multiple search terms with a comma, e.g.: Washington, Boston

Country

US State

Distance from ZIP

 Miles from

Term

 Fall 2017 Spring 2017 Other 2017

Deadline on or after

Application Fee

 No fee for domestic applicants (U.S. Citizens)
 No fee for international applicants (Non-U.S. Citizens)

Writing Requirements

 Do not require the Common App personal essay
 Do not require additional college-specific essays

Standardized Test Policy

 Always Required Sometimes Required
 Never Required Flexible Ignored

Letter of Recommendation

 Required Not Required

[Clear](#)

[Search](#)

Criteria

Result List

Result List

[i](#) request information[🔗](#) college's website

<input type="checkbox"/>	▲ ▼ Member Name	▲ ▼ Location	▲ ▼ Country	▲ ▼ Type
<input type="checkbox"/>	Christopher Newport University i 🔗	Newport News - VA	USA	Coed
<input type="checkbox"/>	Emory & Henry College i 🔗	Emory - VA	USA	Coed
<input type="checkbox"/>	George Mason University i 🔗	Fairfax - VA	USA	Coed
<input type="checkbox"/>	Hampden-Sydney College i 🔗	Hampden-Sydney - VA	USA	Men
<input type="checkbox"/>	Hollins University i 🔗	Roanoke - VA	USA	Women
<input type="checkbox"/>	Lynchburg College i 🔗	Lynchburg - VA	United States	Coed
<input type="checkbox"/>	Marymount University i 🔗	Arlington - VA	USA	Coed
<input type="checkbox"/>	Old Dominion University i 🔗	Norfolk - VA	USA	Coed
<input type="checkbox"/>	Randolph College i 🔗	Lynchburg - VA	USA	Coed
<input type="checkbox"/>	Randolph-Macon College i 🔗	Ashland - VA	USA	Coed

Add

1 2

10

Items per page

Instructions and Help [➔](#)

Add college to list

To add a college to your list, do so from your results list under the College Search tab. Check the ... [+]

[\[more\]](#) [➔](#)

College Information

You can see specific college information such as phone numbers, deadlines, fees, and recommendation ... [+]

[\[more\]](#) [➔](#)

Searching for a college name

There are several ways to search for colleges, which are listed here. When entering a college name, ... [+]

[\[more\]](#) [➔](#)

RESULTS LIST

ADDING SCHOOLS





















Criteria

Result List

Result List

 request information

 college's website

<input type="checkbox"/>	Member Name	Location	Country	Type
<input checked="" type="checkbox"/>	Christopher Newport University  	Newport News - VA	USA	Coed
<input checked="" type="checkbox"/>	Emory & Henry College  	Emory - VA	USA	Coed
<input checked="" type="checkbox"/>	George Mason University  	Fairfax - VA	USA	Coed
<input type="checkbox"/>	Hampden-Sydney College  	Hampden-Sydney - VA	USA	Men
<input type="checkbox"/>	Hollins University  	Roanoke - VA	USA	Women
<input type="checkbox"/>	Lynchburg College  	Lynchburg - VA	United States	Coed
<input type="checkbox"/>	Marymount University  	Arlington - VA	USA	Coed
<input type="checkbox"/>	Old Dominion University  	Norfolk - VA	USA	Coed
<input type="checkbox"/>	Randolph College  	Lynchburg - VA	USA	Coed
<input type="checkbox"/>	Randolph-Macon College  	Ashland - VA	USA	Coed

Add

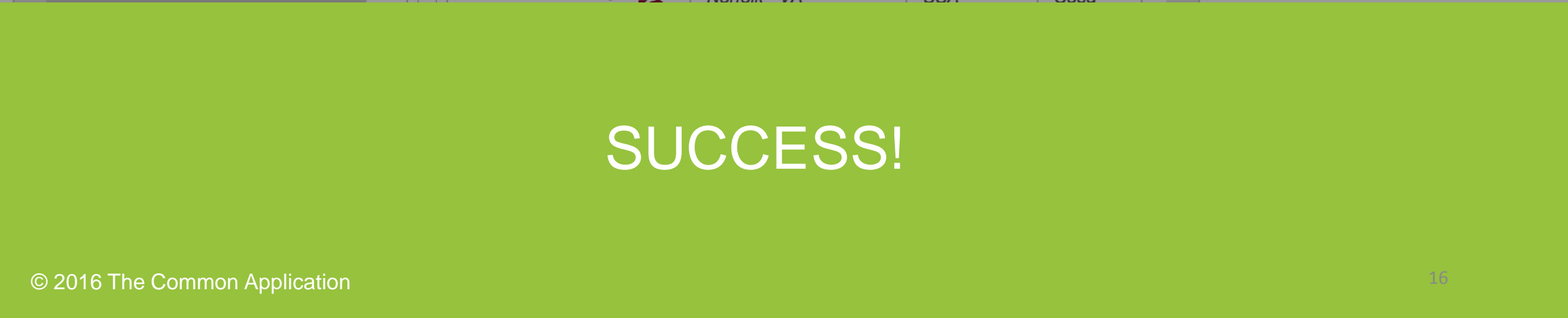
The following college(s) were added to your My Colleges list:

- ✓ Christopher Newport University
- ✓ Emory & Henry College
- ✓ George Mason University

[Search Again](#) [My Colleges](#)

Information
see specific college
on such as phone
, deadlines, fees,
mmendation ... [+]

ing for a college
e several ways to
or colleges, which are
re. When entering a
ame, ... [+]



LEARN MORE



GATHER YOUR MATERIALS

Important information you'll need for your application.



TIPS & BEST PRACTICES

Best practices to keep in mind as you complete your applications.



COMMON APP TOUR

Learn how to navigate the Common App.