



## ATLANTIS CHARTER SCHOOL

### ACCEPTABLE USE POLICY FOR STUDENT 2012 ~ 2013

Please read and review the following Acceptable Use Policy (AUP). When signed, **it becomes a legally binding contract.** We must have your signature before we can provide your child with independent network access. Network access will be granted for one academic year.

#### Introduction

The ATLANTIS CHARTER SCHOOL (ACS) strongly believes in the educational value of Internet resources. Our goal in providing this access is to support administration, enhance instruction and promote student learning.

Atlantis Charter School will provide access to various computerized information resources through the ACS District's computer network system consisting of software, hardware, networks, internet, other "on-line" services and electronic mail systems. It may include the opportunity to have independent access to the ACS network and/or electronic mail from their home and other remote locations.

#### User Responsibility

I understand and take complete responsibility for using the ACS computer network correctly in accordance with the ACS Acceptable Use Policy (AUP). General school rules and staff policies for behavior and communications apply. I will report to a network administrator activities on the computer network that I know are wrong or that make me feel uncomfortable.

#### Unacceptable Use

Network and Internet access is a privilege and requires a high level of personal responsibility and may be denied and/or revoked or be the subject of student discipline or employee reprimand/termination if abused. Inappropriate use shall include but not be limited to:

#### I will not:

- Use the ACS network illegally in ways that violate federal, state, or local laws or statutes.
- Share private information about self, other students, staff or school.
- Access, send or display offensive messages or pictures.
- Use obscene or inappropriate language.
- Harass, insult or attack others (Cyber Bullying).
- Damage or do anything that might damage computers, computer systems, computer networks, or data (for example, loading a file that may introduce a virus).
- Load or download any software on any district or ACS network computers.
- Post or distribute copyrighted material by violating copyright laws.
- Redistribute material gathered from the network without permission of the author.
- Use others' passwords or share my password or any other password.
- Attempt unauthorized access to computer systems, networks, or data.
- Buy, sell or advertise anything on the school network.

- Attempt to read, delete, copy or modify files of other system users.
- Circumvent security measures (hacking).
- Use chat rooms or instant messenger programs for non-academic use.
- Stream audio and/or video content without explicit instruction from a teacher.

I am aware that some inappropriate uses of the network can be a violation of local, state and federal laws and that I can be prosecuted for violating those laws.

## **Safety**

To protect myself and others I will follow the following safety rules:

- I will never give out my or anyone else's password, last name, address, telephone number, password, or school name to any online source.
- I will not respond to any messages that make me feel uncomfortable. I will show such messages to a teacher, librarian or network administrator.
- I will not meet people in person that I have met on-line without district/parent permission.

## **Network Etiquette and Privacy**

I understand that information accessed or stored on the network is NOT private. Network administrators or his/her designee has the right to access information stored in any user directory, hard drive, disk/flash memory, or electronic mail. Network management and monitoring software will be used for random access to individual accounts to review educational progress and for security purposes. Each computer keeps a history of programs and sites visited if that information is requested.

## **Privileges**

The use of the network is a privilege, not a right. If I do not use it correctly, I will lose my access to the network. A teacher, librarian, technology support staff member, or administrator may request that my network access be revoked, suspended or denied at any time. Violations of the AUP, any district policies or procedures, or any federal or state law may result in disciplinary action up to and including expulsion/termination.

## **Services**

The ATLANTIS CHARTER SCHOOL will not be responsible for any information that may be lost, damaged or unavailable due to technical, or other, difficulties. The district does not warrant that the functions and services performed by or the information or software contained in the educational technology resources will meet the system user's requirements or that the system will be uninterrupted or error-free, or that defects will be corrected. The district's system is provided on an "as is, as available" basis. ATLANTIS CHARTER SCHOOL assumes no responsibility for the accuracy of information obtained through the network.

Access to computers and sources throughout the world may provide potential exposure to material that is illegal, defamatory, inaccurate or offensive to some people. ATLANTIS CHARTER SCHOOL has taken steps to instruct faculty, staff and students on acceptable network use and proper network etiquette, to restrict access to inappropriate resources and information on the network, and to monitor faculty, staff and student use of the network. However, on a global network it is impossible to completely control and monitor access to data. The primary responsibility for access will rest with the end user. We believe that the benefits from access to the Internet exceed the disadvantages. (Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using networked information sources.)

***Keep AUP Policy for your records***

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## ACCEPTABLE USE POLICY FOR STUDENT 2012 ~2013

### Student User:

I have received and read the Acceptable Use Policy and contract, I understand my responsibilities while using the computer network, and will follow all rules in the Acceptable Use Policy, as well as school rules that may apply.

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Student Name (please print)

Teacher/Homeroom

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Signature

Date

Students under the age of 18 must also have the signature of a parent or guardian who has read this contract in order to have independent access to network resources such as the Internet.

### Parent or Guardian:

As the parent or guardian of the minor student signing above, I have received and read the attached contract and grant permission for my child to access networked computer services including the Internet. I understand that some materials on the Internet may be considered objectionable, but I accept responsibility for guidance regarding Internet use - setting and conveying standards for my child to follow when selecting, sharing or exploring information and media. I accept full responsibility for supervision if and when my child's technology use is not in a school setting. I hereby give my permission to allow independent network access for my child and certify that the information contained on this form is correct.

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Parent or Guardian Name (please print)

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Signature

Date

*PLEASE RETURN THIS SHEET TO YOUR CHILD'S HOOMROOM TEACHER.*