

BULLYING PREVENTION AND INTERVENTION INCIDENT REPORTING FORM

1.	(Note: Reports may be made anonymously, but no disc basis of an anonymous report.)	ciplinary action will be taken against an al	leged aggressor solely on the
2.	Check whether you are the: Target of the	e behavior Reporte	r (not the target)
3.	Check whether you are a: Student	Staff member (specify role)	
	☐ Parent ☐	Administrator \Box Other (spe	cify)
	Your contact information/telephone number:_		
4.	If student, state your school:		Grade:
5.	If staff member, state your school or work site	:	
6.	Information about the Incident:		
	Name of Target (of behavior):		
	Name of Aggressor (Person who engaged in		
	Date(s) of Incident(s):		
	Time When Incident(s) Occurred:		
	Location of Incident(s) (Be as specific as po	ossible):	
7.	Witnesses (List people who saw the incident or h	,	Other
	Name:	Student Staff	Other
	Name:	Student 🗆 Staff 🗆	Other
	Describe the details of the incident (including rid said, including specific words used). Please		
9.	O'mantana of Banana E'lling this Banant	MINISTRATIVE USE ONLY	Date:
	(Note: Reports may be filed anonymously.)		
10	: Form Given to:	Position:	Date:
	Signature:	D	ate Received:

. Investigator(s):		Position(s):
. Interviews:		
□ Interviewed aggressor	Name:	Date:
□ Interviewed target	Name:	Date:
□ Interviewed witnesses	Name:	Date:
	Name:	Date:
. Any prior documented Inciden	ts by the aggressor?	
If yes, have inciden	ts involved target or target group previously?	□ Yes □ No
Any previous incide	ents with findings of BULLYING, RETALIATION	I □ Yes □ No
ummary of Investigation:		
(Pleas	se use additional paper and attach to this docume	nt as needed)
(Pleas II. CONCLUSIONS FROM THE INV		nt as needed)
I. CONCLUSIONS FROM THE INV Finding of bullying or retaliation	ESTIGATION n:	
	ESTIGATION	
I. CONCLUSIONS FROM THE INV Finding of bullying or retaliation	rESTIGATION n:	
II. CONCLUSIONS FROM THE INV. . Finding of bullying or retaliation	ESTIGATION n: □ NC □ Incident documen	,
II. CONCLUSIONS FROM THE INV ∴ Finding of bullying or retaliation □ YES □ Bullying	ESTIGATION n: □ NC □ Incident documen	nted as
II. CONCLUSIONS FROM THE INV. Finding of bullying or retaliation YES Bullying Retaliation Contacts:	ESTIGATION n: □ NC □ Incident documen	oted as I only
II. CONCLUSIONS FROM THE INV. Finding of bullying or retaliation YES Bullying Retaliation Contacts: Target's parent/guardian	ESTIGATION n: □ NC □ Incident documen □ Discipline referra	nted as I only nt/guardian Date:
II. CONCLUSIONS FROM THE INV. Finding of bullying or retaliation YES Bullying Retaliation Contacts: Target's parent/guardian	TESTIGATION n: Incident document Discipline referration Date: Date:	nted as I only nt/guardian Date:
I. CONCLUSIONS FROM THE INV. Finding of bullying or retaliation YES Bullying Retaliation Contacts: Target's parent/guardian District Equity Coordinat	TESTIGATION n: Incident document Discipline referration Date: Date:	nted as I only nt/guardian Date:
II. CONCLUSIONS FROM THE INV. . Finding of bullying or retaliation . YES . Bullying . Retaliation . Contacts: . Target's parent/guardian . District Equity Coordinate . Action Taken: . Loss of Privileges	ESTIGATION n: Incident documer Discipline referration Date: Aggressor's parer tor (DEC) Date: Law Enfo	nted as I only nt/guardian Date: prcement Date:
CONCLUSIONS FROM THE INV.	TESTIGATION n: Incident document Discipline referrale Date:	nted as I only nt/guardian Date: prcement Date:
II. CONCLUSIONS FROM THE INV. . Finding of bullying or retaliation YES Bullying Retaliation Contacts: Target's parent/guardian District Equity Coordinates Action Taken: Loss of Privileges D Community Service E	TESTIGATION In: Incident documer Discipline referral Aggressor's parer tor (DEC) Date: Aggressor Petention STEP referral Suspension Education Other	nted as I only nt/guardian Date: prcement Date:

Signature and Title: ______ Date: _____