



**BOARD OF TRUSTEES
MEETING MINUTES
November 19, 2008**

- Trustees Present:** F. George Jacome; Robert F. Collins; Dr. Thomas J. Curry; Jeffrey T. Karam; Beverly Pavao; Brenda Reback; Peter A. Saulino, Esq.; James A. Wallace, Jr.; Jonathan Taradash, (BOT Staff Intern)
- Trustees Absent:** Gerald Audet(excused); Fernando Garcia (excused); Teresa Nelson (excused)
- Student Representative:** Alexa Caetano, 8th Grade Class President
- Support Staff Present:** Fernando M. Goulart, Executive Director; Thomas Paul, Director of Business; Henrique M.F. Madeira, Principal – Upper School; Kerry S. Kennedy, Principal – Lower School; Kristin Welchman, School Adjustment Counselor; Mathieu Pilotte, Family Learning Center Director
- Community Input:** None
- Call to Order:** Mr. Jacome officially called the meeting to order at 7:14 p.m.
- Acceptance of Minutes:** Mr. Jacome presented the Minutes from the Board of Trustees meeting of October 29, 2008, emailed in advance of this meeting to all Board members. A motion was made by Atty. Saulino to dispense with the reading of the Minutes and to accept the Minutes as presented; seconded by Mr. Collins, and **APPROVED** unanimously.
- Correspondence:** Thank you note from Lynda Jardin for all the sympathy notes she has received in the recent passing of her daughter.
- Staff Presentations:** None
- Student Representative Presentation:** Miss Alexa Caetano reported that the Student Government recognizes problems with MCAS scores and that the Student Government would like to assist in any way possible, perhaps by tutoring and by motivating the students taking MCAS. Miss Caetano added that the Student Government would be holding a dance on Friday, November 7, 2008 and that they would be collecting food items at this dance to donate to the St. Anne’s food pantry.
- Financial Report:** A presentation was made by Bonnie Siegal, Managing Director and Manager of Education and Healthcare Practice and Branden Kelly, Vice President of Oppenheimer Funds regarding financing options and alternatives to help finance the new school. A copy of this report is on file in the Office of the Board of Trustees.
- A motion was made by Mr. Collins to waive the reading of the Financial Report, seconded by Mr. Wallace and **APPROVED** unanimously. A copy of the Financial Report was emailed in advance of this meeting to all Board members and is on file in the Office of the Board of Trustees.

***Committee
Reports:***

Development Committee:

No report.

Education Committee:

Mr. Wallace reported that the Education Committee met prior to the Board meeting and discussed the role of the Education Committee as working to assist with administration in academic matters. The Education Committee reviewed several items including samples of benchmark assessments and Stanford¹⁰ data. Mr. Goulart explained to the committee that until our benchmark assessments are validated, we need to continue using Stanford¹⁰.

Mr. Wallace discussed the importance of the Education Committee meeting having input on the new Executive Director's job description.

Mr. Jacome stated that four candidates have been interviewed and are quite promising. The second round of interviews will be conducted shortly. The final two candidates will be interviewed by the full Board and be offered a position, hopefully, by February.

Facilities Committee:

No report.

Finance Committee:

No report.

Nominating Committee:

No report.

Personnel Committee:

Atty. Saulino reported that the Personnel Committee met last week and discussed Hooker & Holcomb's progress relative to the feasibility study. Consensus is that the Personnel Committee still needs more information regarding such.

Atty. Saulino stated that the second item of business was the discussion regarding the Executive Director evaluation. Ms. Oliveira will create an evaluation and interface it with other schools to see how they conduct it.

Old Business:

Mr. Goulart provided the Board with an update on the boiler. Work started a week and a half ago and the new boiler is being installed. In the meantime, the second boiler has been temporarily connected to provide sufficient heat for the entire building. Unfortunately, we have been informed that it is only a matter of time before the second boiler also will need to be replaced.

Mr. Goulart stated that the Board of Trustees all received a very rough draft of the Renewal Application. Mr. Goulart stated that he is working with Spencer Blasdale from SchoolWorks, and the application must be finalized by Wednesday of next week. The deadline for submission is December 1, 2008.

A motion was made by Mr. Wallace to approve the submission of the application pending further changes made by Mr. Goulart and Spencer Blasdale, seconded by Atty. Saulino and **APPROVED** unanimously.

New Business: Kelly Morra reported that the wine tasting event has been scheduled for Thursday, May 7, 2009 at Rachel's Lakeside. Mrs. Morra reported that last year the event was successful in raising \$6,700.00 and is looking forward to hopefully doubling that profit this year. The committee is thinking of innovative ways to increase the profits. They are requesting sponsorships from local companies. Mrs. Morra is requesting the Board's assistance in selling tickets and will provide each member with ten tickets a piece at the January Board meeting.

Mr. Goulart stated that the Atlantis Holiday concert will be taking place December 2 – 4.

Mr. Jacome thanked Courtney Franco, 3rd grade teacher at Atlantis, for attending the Board meeting. Ms. Franco is completing her internship for certification as school principal.

Mr. Jacome presented Dr. Curry with a token of appreciation on behalf of the Board for his years of dedication to the Board.

Mr. Goulart stated that Leonora Saulino, mother of Atty. Peter Saulino, was interviewed for a substitute paraprofessional position. Mrs. Saulino taught in the Taunton Public School System and currently teaches two mornings a week at Bristol Community College. Mr. Goulart added that he had spoken to Atty. Saulino and that Atty. Saulino understands that he will have to recuse himself from voting on any issues that may benefit Mrs. Saulino in any way.

Mrs. Reback brought to the attention of the Board that one of the options for the adult entertainment district is down by Bleachery Pond, site where Atlantis purchased 66 acres of land to build their new campus. A recommendation was made to write a letter to Mayor Correia informing him of our intentions before a final decision is reached.

Adjournment: At 8:15 PM, a motion was made by Dr. Curry to adjourn, seconded by Mr. Karam and **APPROVED** unanimously.

Next Meeting: The next meeting of the Board of Trustees will be held on **Wednesday, January 28, 2008 at 7:00 p.m.** in the Cafeteria of the Upper School located at 37 Park Street.

Respectfully submitted,

Dr. Thomas J. Curry
Secretary