



**BOARD OF TRUSTEES  
MEETING MINUTES  
June 18, 2008**

- Trustees Present:** F. George Jacome; Gerald Audet; Robert F. Collins; Dr. Ronald B. Goodspeed; Troy E. Mitchell; Teresa Nelson; Brenda Reback; Peter A. Saulino, Esq.; James A. Wallace, Jr.; Robin Morin (BOT Staff Intern)
- Trustees Absent:** Dr. Thomas J. Curry (excused); Charles F. Fellows, IV (excused); Fernando Garcia (excused); Jeffrey T. Karam (excused)
- Support Staff Present:** Fernando M. Goulart, Executive Director; Thomas Paul, Director of Business; Henrique M.F. Madeira, Principal – Upper School; Kerry S. Kennedy, Principal – Lower School; Kristi Oliveira, Human Resources Director
- Community Input:** None
- Call to Order:** Mr. Jacome officially called the meeting to order at 7:11 p.m.
- Acceptance of Minutes:** Mr. Jacome presented the Minutes from the Board of Trustees meeting of May 28, 2008, emailed in advance of this meeting to all Board members. A motion was made by Mr. Audet to dispense with the reading of the Minutes and to accept the Minutes as presented; seconded by Atty. Saulino, and **APPROVED** unanimously.
- Correspondence:** None
- Staff Presentations:** None
- Financial Report:** A motion was made by Mr. Collins to waive the reading of the Financial Report, seconded by Atty. Saulino and **APPROVED** unanimously. A copy of the Financial Report was emailed in advance of this meeting to all Board members and is on file in the Office of the Board of Trustees.
- Committee Reports:**
- Development Committee:**
- Ms. Nelson reported that the Golf Tournament Committee had met yesterday. She had a conversation with Ken Schwartz regarding gift items for the tournament. Mr. Schwartz will be getting back to Ms. Nelson regarding the possibility of such items being donated.
- Ms. Nelson approached Meditech with the possibility of involvement in the golf tournament. There is an application process that has to be completed. Ms. Nelson is working on completing such application.
- The next meeting of the Golf Tournament Committee will be held on Tuesday, July 8, 2008 at 4:00 p.m. in the first floor conference room of Atlantis Charter School.

**Education Committee:**

No report.

**Facilities Committee:**

No report.

**Finance Committee:**

Mr. Collins reported that the Finance Committee met prior to the Board meeting. Mr. Collins stated that the Finance Committee is recommending creating two funds. One for the purpose of future building improvements in the amount of \$750,000, and the second to fund the Venture Grant account in the amount of \$50,000. Mr. Collins stated that the Finance Committee has taken a look at the unrestricted cash reserve and is confident that \$800,000 is an appropriate amount to designate.

A motion was made by Mr. Wallace to designate \$750,000 for future building improvements as well as \$50,000 for Venture Grants, seconded by Mr. Audet and **APPROVED** unanimously.

**Nominating Committee:**

Mr. Jacome applauded three individual trustees for their leadership and commitment to Atlantis Charter School. The following Board members term expires at the end of the month and Mr. Jacome thanked each one with a small token of appreciation; Mr. Fellows, Dr. Goodspeed, and Mr. Mitchell.

Mr. Jacome stated that Mrs. Robin Morin's term as BOT Staff Intern expires this month. A motion was made by Atty. Saulino to appoint Mrs. Morin to full Board member for a two-year term, seconded by Mr. Wallace and **APPROVED** unanimously.

**Personnel Committee:**

Dr. Goodspeed defers to the Chair of the Search Committee for a report.

Mr. Jacome reported that there was a brief meeting held prior to the Board meeting. The Search Committee had the opportunity to interview two high level search firms, Isaacson-Miller and J. Robert Scott. Both firms are from the Boston area. There was a vote taken at the search committee meeting to move ahead with J. Robert Scott as the search firm for the succeeding Executive Director. The vote was 5 – 4. Both agencies were quite impressive; the payment schedules were identical. Even though J. Robert Scott has no prior charter school experience, it was the opinion of most individuals that J. Robert Scott is more likely to listen and work with Atlantis on choosing a new leader for the school.

Atty. Saulino stated that the minimum fee for retaining J. Robert Scott is \$50,000 not including any expenses for travel and lodging that may need to be provided for any candidates.

Mr. Jacome stated that the Search Committee is recommending to the full Board to move ahead and hire J. Robert Scott as Atlantis' search firm for the next Executive Director.

A motion was made by Mr. Audet to hire J. Robert Scott as Atlantis' search firm, seconded by Ms. Nelson and **APPROVED** by eight Board members, Dr. Goodspeed, opposed.

**Old Business:** Mr. Goulart provided the Board with an update on the 8<sup>th</sup> Grade Graduation. Mr. Goulart provided the Fall River Herald News with a press release as well as pictures taken by Mr. Mitchell and he was pleased to announce to the Board that there was a nice article in the paper regarding the graduation. Mr. Goulart further stated that the Fall River Spirit had sent their own photographer to capture some of the moments of the graduation.

Mr. Goulart provided an update on a meeting he had had with Mr. Bob Baldwin. Mr. Goulart informed Mr. Baldwin that any work over \$5,000, the school would need to obtain 3 quotes and any work over \$25,000 the school would have to advertise and request bids. Mr. Goulart will forward an email from Mr. Baldwin summarizing the meeting to all Board members upon receipt.

Mr. Goulart reminded all Board members attending the National Charter School Conference to visit the Southwest website to obtain boarding passes. Mr. Goulart thanked Mrs. Carreiro for organizing the trip. A pamphlet is online listing all workshops that will be held at the conference.

**New Business:** Mr. Goulart stated that there was a need to add extra classrooms for FY09 due to the additional 7<sup>th</sup> grade class as well as four elementary math positions.

**Executive Session:**

A motion was made by Ms. Nelson at 7:44 PM to move into executive session, seconded by Mr. Audet, and **APPROVED** unanimously.

**THE BOARD OF TRUSTEES MOVED INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CONTRACTUAL AND LEGAL ISSUES.**

A motion was made by Mr. Wallace at 8:13 PM to move back to open session, seconded by Ms. Nelson, and **APPROVED** unanimously.

**THE BOARD OF TRUSTEES MOVED OUT OF EXECUTIVE SESSION.**

**Adjournment:** At 8:14 PM, a motion was made by Ms. Nelson to adjourn, seconded by Mr. Wallace and **APPROVED** unanimously.

**Next Meeting:** The next meeting of the Board of Trustees will be held on **Wednesday, August 27, 2008 at 7:00 p.m.** in the Cafeteria of the Upper School located at 37 Park Street.

Respectfully submitted,

Dr. Thomas J. Curry  
Secretary