



Fernando M. Goulart, Executive Director

Dear Parent/Guardian:

We would like to inform you of the policies that have been put in place to ensure the health and safety of children needing medicines during the school day.

Our school district requires that the following forms must be on file in your child's health record before we begin to give medicine at school.

1. Signed **Parent/Guardian Authorization For Prescription Medication Administration Form**. Please complete the enclosed consent form and return it to the school nurse.
2. Signed **Medication Order Form**. The written medication order form must be taken to your child's licensed prescriber (your child's physician, nurse practitioner, etc.) for completion and returned to the school nurse. This order must be renewed as needed and at the beginning of each academic year.

Medicines must be delivered to the school in a **pharmacy or manufacturer-labeled container** only by you or a responsible adult whom you designate.

Please ask your pharmacy to provide **separate bottles for school and home**. No more than a thirty-day supply of the medicine should be delivered to the school and given to the principal or nurse.

If your child needs medication to be administered during the school day, you need to act quickly and follow these policies so we may begin to give the medicine as soon as possible.

Thank you for your cooperation and understanding.

**37 Park Street Fall River, Massachusetts 02721
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